

BURNMOOR CRICKET, LAWN TENNIS & FOOTBALL CLUB

CHESTER ROAD, BURNMOOR, HOUGHTON-LE-SPRING, CO. DURHAM DH46EX

Tel. 0191 3852749

Application to hire the Hall and Facilities

Name of Hirer + Tel. No.

Club Membership No.

Type of Function

Date of Function

Starting Time

Proposed Number of Guests

Hire of Hall - £40 Hire of Hall and Disco - £120 (Subject to Disco availability)

Disco Required - Yes/No Provided by Club – Yes/No

Catering Required - Yes/No Provided by Hirer - Yes/No

All refreshments must be purchased from the Club

A maximum of 100 people are allowed in the Hall at any time

The Hall and Club must be vacated by 11.30pm

A Confirmation Deposit (which is non refundable) of £40 / £60 must be paid with this form to the General Secretary or the Club Steward. The balance must then be paid to the General Secretary or the Club Steward at least 14 days prior to the Function.

Hirers are reminded that they are responsible for their guests and any misbehaviour or misconduct may lead to the immediate cancellation of the Function and without the return of any of the hire fee.

If Hirers` make their own catering arrangements then any unused food, catering items and rubbish bags must be removed from the premises at the end of the Function.